

## **Planning for Informational Meetings**

### **Tool 6a**

#### **LEA Key Messages Sample – Internal Use**

(Adapted from Feb/Mar 2007 Training Input)

### **LEA Key Messages**

- Local Enforcement Agencies (LEAs) are responsible for ensuring correct operation and closure of solid waste facilities in compliance with the facility's Solid Waste Facility Permit and state regulations.
- LEA main functions include:
  - Issue permits
  - Conduct inspections to ensure compliance
  - Take appropriate enforcement actions
- The purpose of the Informational Meeting is to:
  - Provide information
  - Hear public comments
- CIWMB must certify any permit issued by the LEA. A public meeting is held before certification is granted.
- How to get more information (website, phone number, e-mail address, contact person, Public Information Officer, etc.)

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- Additional key messages could be developed for the following areas depending on the audience needs:
  - LEA funding
  - Inspection frequency and what inspection includes
  - Intent of the law is to protect public health and safety and the environment
  - CIWMB/LEA relationships and interactions